Please complete this form and return to

[**Tails of the Town, Towneley Road, Longridge PR3 3EA**](mailto:bookings@lfdevents.co.uk**)

Company/Trading Name:

Contact Name:

Contact phone number:

Email:

Address:

Description of what you will be selling:

Please note wherever possible we aim to limit multiples of each type of stall therefore if you bring items not outlined in your description resulting in a clash you may be asked to remove these from your stall.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 4m x 4m | **£55** |  |  |  |  |
| 6m x 6m | **£65** |  | 6m x 9m | **£85** |  |
| 12m x 6m | **£110** |  | 12m x 9m | **£165** |  |
| 18m x 6m | **£230** |  | 18m x 9m | **£250** |  |

**Size of area required in meters (frontage and depth). This must be the whole area you require as this will be marked out for you on the day and no extra space can be allocated after, if you require a vehicle or generator within your space please allow for this in your measurements.**

Payment is due in full on return of the application. Payment can be made by BACS or Cheque. Please let us know if you require an invoice to pay directly to the Glashow account (BACS). Please make cheques payable to: **GOOSNARGH & LONGRIDGE AGRICULTURAL SOCIETY LTD.** A receipt will be e-mailed to you and two free entry tickets will be sent to you in advance of Show date by enclosing a stamped addressed envelope. **Please note whether paying by cheque or bacs you must send a sae envelope, or you will not receive your passes and will be charged on entry.**

If you require additional tickets (i.e. if you have more than two people on your trade stand) they are priced at £8 in advance of Show Day. Children’s tickets for aged 4 to 15 are £5.

Number of additional tickets Adults £8

Children £5

Full amount enclosed (stall fee + tickets) ..........................

**The event opens to the public at 9:00am and closes at approximately 5.00pm.**

Please Note: Electricity will **not** be supplied to trade stands. Applicants should make arrangements to provide their own generator if necessary and which must be included in the space requested. These will be checked on setting up.

Will you be using a generator?

Access to the Showfield for setting up stands is available on the afternoon of Friday 4th July and from 7-00am on Show Day. All stands must be set up by 8-30 am on Show Day and vehicles removed to the appropriate car park. Please indicate approximately the time you will expect to arrive.

Friday ..........................

Saturday ..........................

All exhibitors will be responsible for their own area and are required to produce a copy of their Public Liability Insurance and risk assessment before the event, please make sure you have sent it through, we will be contacting you direct to request a copy if you haven’t sent it through. If you do not provide this information, you may not be permitted to the event.

You are responsible for removing your own rubbish at the end of the day. During the event and when you leave the site, please make sure your area is left clean and tidy. **All trade waste must be taken offsite by the business. Failure to do so may result in refusal of future applications**.

We are trying to minimise single use plastics and, therefore, the criteria for judging the best Trade Stand will include the minimisation of single use plastics.

**Check List**

Proof of insurance

Copy of risk assessment

Copy of health & hygiene certs (if applicable)

Stamped addressed envelope

Signed …………………………………

Dated …………………………………

**Please return to the address at the top of the first page NOT the address below. And don’t forget your stamped addressed envelope for your two free entry tickets.**

**Many Thanks**